Registration to EQAsure

For New User:

• Go to EQAsure website <u>www.eqasure.com</u>. Click on "Login/New user" button.

Existing User	
User Name	:
Password	:
	Login Forgot Your Password
New User	Sign Up

• Click on "Sign Up" button; fill up all mandatory demographic details.

Note: Progress bar available on top screen increases 25% after filling all mandatory details on each section. After filling all mandatory details of all four section, status icon from each section is removed.

				0 %
Registration Details Demographic Details	0	• Demographic Details (Please fill a	all * marked fields)	
Laboratory Details	0	Name of Laboratory/Organization *	Name of Laboratory/Organization	
Commercial Details	0	Country *		\$
Terms & Condition	0	State *		÷
		City/Place *	City/Place	
		Pincode *		
		Address Line 1 *	Address Line 1	

• Click on "**Next**" button and fill up all the laboratory details.

egistration Details				
Demographic Details	0	• Laboratory Details (Please fill a	ll * marked fields)	
Laboratory Details	•	Laboratory Type *		÷
Commercial Details	0	Accreditation Type *		\$
Terms & Condition	0	(Please mention appropriate name	in capital letters for which certificate shall be	e issued)
		Name on Certificate *	NAME ON CERTIFICATE	
		Does your laboratory also participating in any other EQA		
		Program ? *	🔿 Yes 🔿 No	

• Click on "**Next**" button and fill up all the commercial details.

• Billing Detail (Please fill all Country * State *	0 % marked fields) ¢
Billing Detail (Please fill all * Country * State *	marked fields)
Country * State *	÷
State *	\$
City/Place *	City/Place
Pincode *	
Address Line 1 *	Address Line 1
Address Line 2	
	Previous Next
	City/Place * Pincode * Address Line 1 * Address Line 2

• Click on "Next" button. After agree to terms and conditions, below screen will appear.

er receipt, handling
er receipt, handling
e testing process.
involved in the
om website time to
re program.

• Click on **"Sign Up"** button to confirm registration. Make sure that mandatory details in all four sections are fill completely.

For Existing User:

- Go to EQAsure website <u>www.eqasure.com</u>.
- Enter your username and password in the designated field then click on "Login" button.

Existing User	
User Name : abcd@yahoo.com	
Password :	
Login Forgot Your Password	
New User	
	Existing User User Name : abcd@yahoo.com Password :

• If an attempted login is unsuccessful **"Please enter valid username and password"** message will be displayed. If this occurs, please ensure that entered Username and Password are correct. If any difficulties experienced, please contact EQAsure.

EQAsure		
	Existing User User Name :	abcd@yahoo.com
	Password :	
		Login Forgot Your Password
	Please enter valid username and	d password.
	New User	
		Sign Up
Don't press 'BACK' button. Use on-screen options	/controls to navigate.	

Forgot your password

• If participant forgets password, click on "Forgot Your Password" button.

Existing User	
User Name :	
Password :	
Login Forgot Your Password	
New User	
Sign Up	

• Enter registered e-mail address in box and click on "**Remind Me**" button, your user's name and password will be mailed to you on registered e-mail address.

Primary User Enter registered e-mail in below box & click "Remind Me", Your username & password will be e-mailed to registered e-mail address. Registered E-mail Babc@gmail.com	
Subuser Kindly contact your primary user for your login credentials.	[